

**1. University Information.**

(1) After examining university list provided by JICA, please fill in University, Supervisor, and the respective Field of studies that you expect to study in Japan.

Name of University and Graduate School	
Name of Course/Major	
Master/Ph.D.	
Prospective Supervisor's name	
Field of Study	

Please place a check mark in the appropriate box.

☐

I have obtained provisional supervision approval to enroll as a REGULAR student from the supervisor.

☐

I have obtained provisional supervision approval to enroll as a RESEARCH student from the supervisor.

☐

I attached the copy of provisional supervision approval from the prospective supervisor consulted

**Research Plan and Career Plan_a**

Write a brief research plan of your proposed Master's or Ph.D. thesis. As a general guideline, the research plan should be approximately 700 words in length, which corresponds to about 3 pages.

Below is an example of the structure of the research plan. Usage of this structure is not essential but strongly recommended.

(a) TITLE of your Master's or Ph.D. thesis

(b) INTRODUCTION:

To state clearly what your research interests are. Necessary to include the followings:

- Background information regarding the selected topic and your involvement (e.g. what is the main reason that you chose the topic, your relevant working experience, etc.)
- The main objective of your study

(c) MAIN BODY:

To provide specific information to support your ideas. To explain what you are going to study and how the research is conducted.

Necessary to include the followings:

- Brief explanation for your analysis of this topic.
- Brief explanation for your research methodology.

(d) CONCLUSION:

To stress the most important point(s) of your research plan, and your future work. Necessary to include the followings:

- The skills which you wish to obtain in Japan.
- How you intend to utilize your research to solve the issue(s) mentioned in the first part of the plan after returning to your home country.

*For Ph.D. courses, please attach your master thesis in English and related papers (if any).

!! IMPORTANT !!

✓ This format is similar to the designated format for pre-consultation. However please be advised that the required levels of detail are different.

✓ It must be demonstrated that your academic background and/or job experience are sufficient enough to engage in and complete the Master's or Ph.D. course in Japan. In this regard, it is essential for you to select a research theme which is associated with your current or future job.

✓ If you are currently employed, it is desirable for you to discuss with your organization to get supporting references, such as a policy and/or strategic paper of the organization.

Career Plan after Graduation

In connection with the fields of study, please describe your idea /plan to utilize your knowledge, skills and experiences that you obtained in Japan after returning to your home country in 400-500 words.

Guide for Preliminary-Consultation Inquiry with a Desired Graduate School and Supervisor

1. Points to Note

1.1 Purpose of Preliminary Consultation:

The preliminary consultation (Pre-Consultation) is specifically designed to ensure that your research plan and theme are well-aligned with your desired graduate schools and potential supervisors. Using the 'University Information' and the 'Preliminary Consultation Inquiry Sheet', you can reach out to your desired graduate schools in a proper and effective manner.

1.2 Duration:

The Pre-Consultation period shall be ended in Middle of November 2026. Please ensure you can conduct the preliminary consultation before the submission of Application Form.

1.3 Outline of Pre-Consultation Inquiry Process

**Confirm
University
Information**

- Check whether selecting a supervisor is necessary.
- Check whether Pre-Consulting would be mandatory, acceptable or unacceptable

**Fill out the Pre-
Consultation
Inquiry Sheet**

- Complete all the fields in the "Applicant's Basic Information" section.
- Draft an email for a Pre-Consultation Request.

**Conduct Pre-
Consultation**

- Check the contact information in the University Information before sending the email.
- Send an email with the inquiry form and required documents attached.

2. How to Fill Out the Preliminary Consultation Inquiry Sheet

2.1 Preliminary Consultation Inquiry Sheet Sample

Below is a sample of the Preliminary Consultation Inquiry Sheet, which you can use to reach out to a potential supervisor with your inquiry.

Refer to 2.2 Confirmation Points'

Refer to 2.3 Basic Information of Applicant'

Refer to 2.4 Inquires to the University'

Preliminary Consultation Form by JICA Applicant
(related to research plan)
Agriculture Studies Networks for Food Security (AgriNet)

天竺三研会様へ
 本書は、これを提出する者がJICA長期研修の応募希望者かつ貴学への出願を希望する者であることを示します。
 本研修は研修者が希望する研究テーマが研修可能なものであるかどうかを判断するものであり、受入を内定するものではありません。
 貴学、可能な研修と相談者の研究に関する事前相談にご協力ください。
 ・相談者は事前相談（9月中旬～11月中旬）の結果も踏まえ、最終出願の希望大学（研究科）を決定します。
 ・入試合格をいただいたのち、最終的な受入決定はJICAが決定いたします。（翌年7月頃）

To University
 This document certifies that the applicant named below is a prospective applicant for the JICA Long-Term Training Program and wishes to apply to your university.
 This preliminary consultation is intended to confirm whether the prospective applicant's proposed research theme can be supervised and does not constitute a guarantee of acceptance. Please respond to the attached form, indicating research interest in relation to the subject possible.

Based on the results of the prior consultation period from early July to mid-November, the prospective applicant will select the graduate school to which they wish to apply directly.
 After passing the entrance examination, the final decision on acceptance will be made by JICA in or around July of the following year.

To Applicant
 Preliminary consultation conducted using this form does not guarantee admission to the university.
 Please do not send emails with both the subject line and body left blank.
 FYI: Email Sample (Click here)
☐ Please confirm that "JICA Applicant Pre-Consultation" is entered in the subject line of your email.
☐ Please ensure that your name, country, and program are clearly stated in the body of your email.

Inquiry Date: _____

To be filled in by the applicant. (Please ensure that all yellow columns are completed.) (page 2/2)

Basic Information of Applicant	
Graduate School Code	
Name of the University	
Name of the Graduate School	
Name of the Course	
Name of (Potential) Supervisor	
JICA Program	Agriculture Studies Networks for Food Security (AgriNet)
Name of Applicant	
E-mail Address	
Country	
Organization	
First Applicant Background	
Field of Study (B.Sc.)	
Special Research Field (D.D.S.)	
Research Theme	
Second Applicant Background	

Inquiries to the University
 *Inquiries must be related your research plan

2.2 Confirmation Points

The top of this Inquiry Sheet includes the following notes as confirmation points.

- ✓ Even if the candidate receives a response from the university indicating that their research aligns with the university's interests through this preliminary consultation form, it does not guarantee admission to the university. All candidates must undergo subsequent such as general entrance examination.
- ✓ Please do not send a blank email in both the subject and body of the e-mail. You can refer to the 'E-mail Sample' when sending inquiry sheet to a university.

E-mail Sample

	A	B
1		
2	Subject	Inquiry from a JICA Applicant: Pre-Consultation Request (name)
	The body of the email (Sample)	To whom it may concern, Greetings. I hope this message finds you well. My name is XXX, and I am a JICA candidate from "Country," participating in the Agri-Net program." I am currently employed at XXX (your organization) . I am very interested in studying in your laboratory of "XXX (name of course) " at XXX (Name of Graduate School Name) because --- (brief reason why you are interested in) . Attached to this email is a pre-consultation form. I would greatly appreciate it if you could take the time to review my inquiry and provide your feedback. Thank you very much for your consideration. Best regards, Attached Document: - Information on the Applicant's Organization - Research Background & Interests - Research Plan and Career Plan - Copy of the master's thesis (Ph.D. applicants only)
3		
4		
5		

Please be sure to check when sending an Inquiry Sheet via Email

- Did you put "Inquiry from a JICA Applicant: Pre-Consultation Request" in the email subject line?
- In the body of the e-mail, did you clearly state your name, country, and program in which you are participating? (Refer to E-mail Sample)

2.3 Basic Information of Applicant

Please fill in all the fields highlighted in yellow in the "Basic Information of Applicant" section.

Filled in by Applicant * Please complete all the yellow sections. Inquiry Date (YYYY/MM/DD)

Basic Information of Applicant	
Name of Desired University	Refer to "Column E" in the University Information.
Name of Desired Graduate School	Refer to "Column F" in the University Information.
Graduate School Code	Refer to "Column B." ex) 3701A
Name of Course	Refer to "Column G and H."
Name of Preferred Supervisor	Refer to Column I. Even if you find a different supervisor's name at the URL in Column T or Column V, you should select the name from Column I as the potential supervisor.
JICA Program (Select from dropdown list)	Agri-Net Program
Name of Applicant	Your Name
E-mail Address	Your contact e-mail address
Country	Country of Residence
Current Organization Name	Please fill out the name of the organization you are currently working for.
Final Academic Background	The degree you have obtained
Field of Study (FS) / Specific Research Field (SRF)	Please specify the field of study or major you have completed.
Research Theme Title (tentative theme is acceptable)	Please specify the research theme/ title.

2.4 Inquires to the University

Please check the 'SHOULD NOT' and 'SHOULD' sections below carefully and draft the body of the preliminary consultation accordingly.

Points to note for the "Inquires to the University" section:

SHOULD NOT: ☹️

- Attaching only the research plan or thesis without any questions, leaving the section blank.
- Attaching only the research plan or thesis and asking, "Which laboratory matches my research?"
- Asking questions without checking the potential supervisor or desired laboratory's website to understand what research the professor or laboratory is conducting.

SHOULD: 😊

- Thoroughly review the research content of the desired laboratory and potential supervisor on the university's website. Formulate your questions based on this information. This step is crucial, so please ensure you complete it.
- To check more details about the desired graduate school and supervisor information, please refer to the University Information in Column J (Website for the graduate school), Column P (Messages for Candidates), Column S and T (URL or documents to refer to a list of professors with whom candidates may apply) in addition to the university's official website.

Column J		Column P	Column T	Column V
University		(2) 大学への事前相談 (2) Prior consultation for selecting a potential supervisor		
		応募希望者へのメッセージ・アビリティポイント等 Messages for prospective applicants	修士 Master	博士 Ph.D
担当教員氏名 (英語表記) Name of professor (English)	研究科ウェブサイト (英語表記) Website for the graduate school (English)	応募希望者へのメッセージ・アビリティポイント等 (英語) (任意記入) Messages for prospective applicants of any (English) (optional)	修士課程応募希望者が参照することができる教授一覧の参照先URL、資料 URL or documents to refer to a list of professors with whom prospective applicants may apply	博士課程応募希望者が参照することができる教授一覧の参照先URL、資料 URL or documents to refer to a list of professors with whom prospective applicants may apply
Website for the graduate school		Messages for Candidates	URL or documents to refer to a list of professors with whom candidates may apply.	
		応募希望者からの事前相談連絡先 Contact information for prior consultation with university		
		担当教員の氏名または担当窓口の氏名 Please enter the name of the professor or the faculty member in charge to select a potential supervisor for prior consultation.		
		事前相談用メールアドレス Please input an e-mail address for consultation from prospective Applicants.		

Caution!
Even if you find a different supervisor's name at the URL in Column S or Column T, the name listed in Column I is the appropriate potential supervisor.

*If you are attaching research papers or other documents, please list the attachment names at the bottom.

The bottom of Inquiry Sheet

Inquires to the University
*Inquires must be related your research plan

Attached Document Title:

Here



Preliminary Consultation Form by JICA Applicant
(related to research plan)
Agriculture Studies Networks for Food Security (Agri-Net)

天学ご担当者様

- ・本書は、これを提出する者がJICA長期研修の応募希望者かつ貴学への出願を希望する者であることを証します。
- ・事前相談は相談者が希望する研究テーマ等が指導可能なものかどうかを確認するものであり、受入を内諾するものではありません。可能な範囲で相談者の研究に関する事前相談にご回答ください。
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To University

This document certifies that the applicant named below is a prospective applicant for the JICA Long-Term Training Program and wishes to apply to your university.

The preliminary consultation is intended to confirm whether the prospective applicant's desired research theme can be supervised and does not imply acceptance. Please respond to the the prospective applicant's research-related inquiries to the extent possible.

Based on the results of the prior consultation period (from mid-September to mid-November), the prospective applicant will select the graduate school to which they wish to apply directly.

After passing the entrance examination, the final decision on acceptance will be made by JICA in or around July of the following year.

To Applicant

Preliminary consultation conducted using this form does not guarantee admission to the university.

Please do not send emails with both the subject line and body left blank.

FYI) Email Sample (Click here)

☐ Please confirm that "JICA Applicant Pre-Consultation" is entered in the subject line of your email.

☐ Please ensure that your name, country, and program are clearly stated in the body of your email.

To be filled in by the applicant ※Please ensure that all yellow columns are completed.

Inquiry Date
(year/month/day)

Basic Information of Applicant	
Graduate School Code	
Name of the University	
Name of the Graduate School	
Name of the Course	
Name of Preferred Supervisor	
JICA Program	Agriculture Studies Networks for Food Security (Agri-Net)
Name of Applicant	
E-mail Address	
Country	
Current Organization Name	
Final Academic Background	
Field of Study (FS) / Specific Research Field (SRF)	
Research Theme (tentative theme is acceptable)	

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--

Attached Document Title:

Research Background & Interests

Expectation on the applied Agri-Net program

1) Personal Goal

Describe what you intend to achieve in the applied Agri-Net program.

2) Relevant Experience

Describe your previous vocational experiences which are highly relevant to the themes of the Agri-Net program.

3) Area of Interest

Describe your subject of particular interest with reference to the contents of the Agri-Net program.

Research Plan and Career Plan

For application purposes, applicants are required to submit a research plan that meets the requirements specified in the application guidelines.

Note: At the pre-consultation stage, applicants may prepare a more concise research plan following the same structure outlined below. Although the level of detail may differ from that of the application document, the pre-consultation research plan should be self-contained and provide sufficient information for the prospective academic supervisor to assess the feasibility of supervision, without reference to the full application materials.

Below is an example of the structure of the research plan. Usage of this structure is not essential but strongly recommended.

(a) TITLE of your Master's or Ph.D. thesis

(b) INTRODUCTION (1 paragraph):

To state clearly what your research interests are. Necessary to include the followings:

- Background information regarding the selected topic and your involvement (e.g. what is the main reason that you chose the topic, your relevant working experience, etc.)
- The main objective of your study

(c) MAIN BODY (approximately 3 paragraphs):

To provide specific information to support your ideas. To explain what you are going to study and how the research is conducted.

Necessary to include the followings:

- Brief explanation for your analysis of this topic.
- Brief explanation for your research methodology.

(d) CONCLUSION (1 paragraph):

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***For Ph.D. courses, please attach your master thesis in English and related papers (if any).**

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Career Plan after Graduation

In connection with the fields of study, please describe your idea /plan to utilize your knowledge, skills and experiences that you obtained in Japan after returning to your home country in 400-500 words.

Subject	
The body of the email (Sample)	

Inquiry from a JICA Applicant: Pre-Consultation Request (name)

To whom it may concern,

Greetings.

I hope this message finds you well. My name is XXX, and I am a JICA candidate from "Country," participating in the Agri-Net program." I am currently employed at XXX (your organization) .

I am very interested in studying in your laboratory of "XXX (name of course) " at XXX (Name of Graduate School Name) because ---- (brief reason why you are interested in) .

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Thank you very much for your consideration.

Best regards,

Attached Document:

- Information on the Applicant's Organization
- Research Background & Interests
- Research Plan and Career Plan
- Copy of the master's thesis (Ph.D. applicants only)

Encourage Women to Join the Course !

The role of women in agriculture contributes significantly to improving the world's food supply.

As a stakeholder in global agricultural production and food security

More than half of the world's people engaged in agriculture are women, and in most developing countries, women produce two-thirds of all food.

However, rural women have very limited opportunities for education, social participation, technology diffusion, and access to various inputs and services such as agricultural machinery, seeds, and fertilizers.

**Knowledge Co-Creation
Program (Group and Region
Focus)
Capacity Development for
Empowerment of Rural Women**

JICA introduces the Japanese rural development process and livelihood approaches and rural women's entrepreneurial activities and gender equality initiatives to policy makers and extension advisors involved in supporting women in developing countries.

The United Nations General Assembly has declared 2026 as the International Year of the Woman Farmer. (May 2024)

The initiative recognizes the essential role of women in agriculture and food security, while addressing gender disparities in land ownership, market access, credit, and technology.

What will you do ?

- JICA recognizes women as important stakeholders in driving economic growth.
 - The door is open for applications.
- We at JICA encourage women to participate!**

Land ownership

Land owned by women
Less than 20%



Developing countries 10%

Source: Economic Forum (2020) "Global Gender Gap Report 2020"

Access to agricultural extension services

Agricultural extension services
available to women farmers
Only 5%



Source: FAO (2019) "Women, agriculture and food security"